

**COUNTRY GREENS
COMMUNITY DEVELOPMENT
DISTRICT**

AGENDA PACKAGE

AUGUST 24, 2020

Meeting ID: 785 1126 2826

Meeting URL: <https://us04web.zoom.us/j/78511262826>

Call in number: (929) 205-6099

Board of Supervisors:

David Warden, Chairman
Catherine Catusus, Vice Chairperson
Alma Graham, Assistant Secretary
Crystal Jones, Assistant Secretary
Anna Heintzelman, Assistant Secretary

Kristen Suit, District Manager
Scott Clark, District Counsel
Peter Armans, District Engineer
Ariel Medina, Field Supervisor

Country Greens CDD August 24, 2020 at 5:30pm

Meeting ID: 785 1126 2826

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Call in number: (929) 205-6099

August 17, 2020

Country Greens Community Development District
Board of Supervisors

Dear Board Members:

The regular meeting of the Board of Supervisors of the Country Greens Community Development District will be held on **Monday, August 24, 2020 at 5:30 p.m. via Zoom**. Following is the advance agenda for this meeting.

1. Roll Call
2. Audience Comments
3. Approval of the Minutes
 - A. June 22, 2020
4. Public Hearing to Adopt the Fiscal Year 2021 Budget
 - A. Proposed Budget Fiscal Year 2021
 - B. Consideration of Resolution 2020-05, Adopting the Budget FY 2021
 - C. Consideration of Resolution 2020-06, Imposing Assessments
5. District Manager's Report
 - A. Financial Statements and Check Register
 - B. Discussion and Consideration of Amendments to Website Requirements
 - C. Proposed Meeting Dates for Fiscal Year 2021
6. Staff Reports
 - A. Field Report
 - i. Field Management Report
 - ii. Yellowstone Proposal to Repair Irrigation Timer
 - iii. Yellowstone Hurricane Letter and Hourly Rates
 - B. Engineer
 - i. Discussion of Guardhouse/R/W
 - C. Attorney
 - i. Consideration of Resolution 2020-07, Public Comment Resolution
7. Supervisor Requests and Audience Comments
8. Adjournment

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Kristen Suit
District Manager

Third Order of Business

3A.

MINUTES OF MEETING COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Country Greens Community Development District was held at 5:30 p.m. on Monday, June 22, 2020 via WebEx, Meeting ID#126 436 8260, Password ZpV9TVMaU63 (by phone 97898862).

Present and constituting a quorum were:

David Warden	Chairperson
Catherine Catusus	Vice Chairperson
Alma Graham	Assistant Secretary
Crystal Jones	Assistant Secretary
Anna Heintzelman	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Scott Clark	District Counsel
Peter Armans	District Engineer
Ariel Medina	Field Supervisor
Pete Wittman	Yellowstone Landscaping
Juan Hernandez	Yellowstone Landscaping

The following is a summary of the minutes and actions taken at the June 22, 2020 Country Greens Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Suit called the meeting to order and called the roll.
- Mr. Warden was present and was able to hear the meeting, but not able to unmute the virtual meeting and unable to vote on motions.

SECOND ORDER OF BUSINESS

Audience Comments

- There being no audience, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes

A. April 27, 2020

- Ms. Suit stated each Board member received a copy of the minutes of the April 27, 2020 meeting and requested corrections, additions or deletions. There not being any,

On MOTION by Ms. Catusus seconded by Ms. Jones with all in favor the minutes of the April 27, 2020 meeting were approved, 4-0.

FOURTH ORDER OF BUSINESS**District Manager's Report****A. Financial Statements and Check Register**

- There being no questions or comments,

On MOTION by Ms. Graham seconded by Ms. Catusus with all in favor the financial statements were accepted, and the check register were approved, 4-0.

B. Arbitrage Engagement Letter

- There being no questions or comments,

On MOTION by Ms. Catusus seconded by Ms. Graham with all in favor the Arbitrage Engagement Letter with Grau & Associates in the amount of \$600 was accepted, 4-0.

C. Number of Registered Voters – 1,260

- Ms. Suited noted the Lake County Supervisor of Elections reported that as of April 15, 2020, there were 1,260 registered voters residing within the District.

FIFTH ORDER OF BUSINESS**Staff Reports****A. Field Reports****i. Field Management Report**

- Mr. Medina gave his Field Management Report, noting we have been doing extra work at the District with fence sweeping and pressure washing. We continue to monitor that.
- He noted we have monitored the outflow structure to make sure it is clear.
- Yellowstone has done a good job with that, but he wants to make sure it is clear since we are soon entering the hurricane season.

ii. Approval of Work Order Authorization for LED Light Installation

- Mr. Medina noted he has Work Order #0201006. At the last meeting the installation of LED lights was discussed. He looked at the price for lights only. With installation and labor, the cost would be \$317.72. With Board approval, he will move forward to install them.

On MOTION by Ms. Catusus seconded by Ms. Graham with all in favor Work Order #0201006 for the purchase of 24 flood light LED bulbs and labor for installation at a cost of \$317.72 was approved, 4-0.

- Mr. Medina noted he just now emailed the Board documents regarding the Second Amendment to the Yellowstone Landscape Agreement. There was a pricing cost to it. He submitted it to Mr. Armans but did not submit to Mr. Clark.

B. Engineer

i. Discussion and Consideration of Maintenance Map

ii. Discussion and Consideration of Maps to be Included on District's Website

- Mr. Armans noted on June 3rd we prepared a draft maintenance map coordinated with Mr. Medina and Ms. Catusus and sent to them on June 3rd. Mr. Medina shared it with Yellowstone for review. Some suggestions and corrections were made on the maps. In some areas we were not showing as being maintained on the west side of the CDD. There were Yellowstone markups showing sections where there was bush hogging and not being maintained as common area.
- With those suggestions by Ms. Catusus and edits by Yellowstone we put the third map in your agenda on June 12th. Technically that should be the most up-to-date maintenance map for your consideration to adopt, to use in the contract and posted to the website.
- Mr. Armans noted for the fourth map there was a request we compare what would the product look like in comparison to Yellowstone's original agreement so we can make sure the price is still fair.
- The very last map is comparing the final product, the June 12th map, that incorporates all comments and edits to the original agreement map with Yellowstone.
- The fourth map is the comparison map showing all the areas in red, the common area easements that would be on the June 12th final map, not in the original agreement. It shows yellow areas added as bush hogging, not in the original agreement. It shows sections entirely removed from the other scope and those sections were the two sections in blue which were common area maintenance. Both were not CDD property

and a section in purple that is bush hogging also not to be maintained by the CDD. There are some added sections and some removed sections as well.

- Ms. Catasus asked Mr. Armans to compare the maps once we came up with the final one dated June 12th. She said we need to verify versus what was sent originally to Yellowstone to make sure we were not overpaying or not underpaying them.
- That is where the document Mr. Medina just emailed us comes into play, the addition of some areas versus the ones that were removed.
- Ms. Catasus noted Yellowstone is doing HOA maintenance now.
- Ms. Graham noted this cost of \$6,000 annually and \$500 that is the change to the original contract for Yellowstone.
- Ms. Suit noted the vegetation map is for internal use. We would be approving the property ownership map.
- Mr. Armans noted he included both maps in the package. He thought you wanted to post to the website what is being maintained by the CDD. The first map is the vegetation maintenance map and the next map is the property ownership map.
- The Board decided to post the ownership map on the website.

C. Attorney

i. Second Amendment to Yellowstone Landscape Agreement

- Mr. Clark noted the document was recirculated this morning which has not really changed much from what has been previously circulated except now we will have the pricing change. The map will now be changed to be the Country Greens CDD Vegetation Maintenance by CDD Contractor dated June 12, 2020.
- Ms. Catasus noted she agrees with the map; however, she is looking at the document Mr. Medina sent which states areas consist of mowing behind homes; those are bush hog and not mowing. Do we have the correct information from Yellowstone?
- Mr. Wittman of Yellowstone noted all bush hog areas were added in Addendum 1. All the yellow bush hog areas and the latest new additions in red with hash marks with red and white striping are the latest additions for Addendum 2.
- Mr. Wittman noted we added \$5,500 for two times a year bush hogging. That was \$2,750 per bush hog.
- Mr. Clark noted that was approved and it became Addendum 1.

- Mr. Wittman noted there was Addendum 2 brought forward about two meetings ago, but we decided to hold off on that. Addendum 2 has been adjusted now and it is half the cost after we removed some areas. He met with Ms. Catusus and Mr. Hernandez. They cut the hours needed in half for that maintenance.
- Ms. Catusus noted Addendum 1 was approved at a prior meeting and Addendum 2 we held off on that.
- Ms. Suit asked Mr. Wittman if he can send the revised amendment and maps dated June 12, 2020? Mr. Clark when you draft this will you include both amendments so we can have one document to base it all off?
- Mr. Clark noted if the other one has not been signed, then we can do that, and it goes back to be a first amendment.
- Mr. Medina noted it was signed.
- Ms. Suit noted we are going to have to keep up with all these different amendments for budgeting purposes.
- Ms. Catusus noted is Yellowstone okay with doing a new contract with the same terms as the original contract with the new dollar amount?
- Mr. Wittman responded yes.
- Ms. Suit noted we are looking for a motion to approve the new agreement that includes both amendments.

On MOTION by Ms. Catusus seconded by Ms. Heintzelman with all in favor approving District Counsel to draft a new Landscape Agreement with Yellowstone incorporating Amendment #1 in the amount of \$5,500 and Amendment #2 in the amount of \$6,500 inclusive of Vegetation Map dated June 12, 2020, 4-0.

- Mr. Wittman noted in the document included is another map inserted as Ownership. Would you want to use the updated Ownership map posted to the website?
- Mr. Clark noted if it is the Board's decision, we should make it an Ownership Map.

ii. License Agreement with Golf Course

- Mr. Clark noted the License Agreement in the form we previously circulated did not have the proper map because we were still going through this exercise of trying to define

- the areas. He now proposed a License Agreement with the correct maintenance map to illustrate for us and the Golf Course the areas to be maintained by each.
- It contains a listing of the tracts the CDD owns that has portions of the Golf Course on it for purposes of granting a license. The one material change is in Paragraph 3. He provided the agreement to the Golf Course and its counsel for comment.
 - They took strong exception to the terms of the agreement provision in which he gave the District the right to terminate it in 90 days. Their comment was “we have been playing on the Golf Course on your property since 2004 and that was always the way it was, and we are not okay with you having the right to terminate that agreement”.
 - Mr. Clark felt their comments were well taken and reasonable. If we were to terminate the agreement, they would still retain all the rights they acquired since 2004 by using the Golf Course on portions of our stormwater section.
 - Mr. Clark proposed to them and is proposing to the Board the term would end if they violate the terms of the maintenance and continue to violate it after 30 days’ notice or if they cease using the property as a Golf Course, then it would terminate.
 - Mr. Clark noted the agreement other than that paragraph is the same as what was circulated for the last meeting. They just had the exception about the term of the agreement. They agreed on the insurance provisions, the Hold Harmless provisions and the other provisions.
 - Mr. Clark noted if there were termination the rights under this agreement would cease, meaning they would no longer have maintenance obligations created by this agreement. They would theoretically not have the license to use our stormwater property as part of the Golf Course, but they have been doing it for 16 years and acquired rights and we recognized that property is the Golf Course. He doubts it is in anyone’s interest to shut down the Golf Course.
 - Ms. Catasus asked why would the agreement be terminated and under what conditions would cause it to be terminated?
 - Mr. Clark noted if they failed after 30 days’ notice, if they continue to fail to meet their maintenance obligations.
 - Ms. Catasus noted if they stopped maintaining their part, we can invoke we want to terminate our agreement.

- Mr. Clark noted or if the property ceases to be used as a Golf Course for a period of 90 days.
- He noted the map Mr. Armans created dated June 15th depicts the areas to be maintained by us and to be maintained by the Golf Course owner. There are some areas of property within the Golf Course they are using as a Golf Course and they have agreed to maintain. That is part of the agreement as well.
- Mr. Armans noted the June 15th map is based on the June 12th map. In addition to that, it shows the areas the Golf Course would be maintaining.
- Ms. Catasus asked Mr. Clark has the Golf Course seen this June 15, 2020 map?
- Mr. Clark noted he sent them the map last week and asked them to comment. He has not seen final comments from them on the map. On the Agreement, there has been back and forth contact, but not on the map. He has been in contact with their attorney.

On MOTION by Ms. Catasus seconded by Ms. Graham with all in favor the Revised License Agreement with the Golf Course inclusive of the map dated June 15, 2020 was approved. 4-0.

- Mr. Clark noted he has one other thing that was not on the agenda, but he wanted to update the Board. At the last meeting, the Board approved \$7,500 settlement with the commercial owner regarding the pond damage. That was their proposal and the Board agreed. He sent them a Hold Harmless release. They have been slow to respond to that. About ten days ago their attorney advised him that the paperwork was fine, and they were processing it, getting it signed and sending a check. He has not received the check or the signed agreement yet. But he was told it is a done deal. He will forward the check when he gets it.

SIXTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

- Ms. Graham noted at the last in-person meeting we had, a resident talked very long and then went to the HOA meeting. Can we limit the time when we have public comments? What is our ability when we have someone who is belligerent like that at a meeting?

- Mr. Clark noted you have the right to impose a limit on public comments. Most CDDs impose a three-minute rule. Sometimes you impose an accumulative rule if you have 20 people get up and say the same thing.
- He noted he has a standard resolution about guidelines and policies for public participation. He can bring it to the next meeting for Board consideration.
- Ms. Suit will make sure that is on the August agenda.
- Ms. Suit noted we may be meeting in public in August. The Executive Order expires June 30th and she does not think there are plans for that to be extended.
- Mr. Clark noted he had been saying it will not be extended, but with all the noise about the increase in numbers, there has been a lot of pressure for the Governor to extend that aspect a while longer, but it is always the last minute when these things happen.
- Ms. Catusus noted if we have an in-person meeting in August, we need a larger room.
- Ms. Suit noted she will reach out to the Church to make sure we get a larger room.

SEVENTH ORDER OF BUSINESS**Adjournment**

- Ms. Catusus thanked staff who helped in the map preparation.
- There being no further business,

On MOTION by Ms. Catusus seconded by Ms. Graham with all in favor the meeting was adjourned.

Secretary

David Warden
Chairman

Fourth Order of Business

4A.

COUNTRY GREENS
Community Development District

Annual Operating and Debt Service Budget
Fiscal Year 2021

Modified Tentative Budget
(Meeting 8/24/20, Rev. 1)

Prepared by:



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COUNTRY GREENS

Community Development District

Budget Overview

Fiscal Year 2021

COUNTRY GREENS

Community Development District

Operating Budget

Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JUL-2020	PROJECTED AUG- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 10,628	14,630	\$ 7,000	\$ 8,063	500	\$ 8,563	\$ 7,000
Interest - Tax Collector	44	83	-	81	-	81	-
Special Assmnts- Tax Collector	281,536	249,248	226,844	226,846	-	226,846	226,844
Special Assmnts- Discounts	(10,617)	(9,514)	(9,074)	(8,429)	-	(8,429)	(9,074)
Developer Contributions	-	-	25,000	25,000	-	25,000	-
Other Miscellaneous Revenues	-	1,000	-	-	-	-	-
TOTAL REVENUES	281,591	255,447	249,770	251,561	500	252,061	224,770
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	6,400	5,800	6,000	5,000	1,000	6,000	6,000
FICA Taxes	490	444	459	383	77	460	459
ProfServ-Arbitrage Rebate	600	600	600	-	600	600	600
ProfServ-Dissemination Agent	1,000	1,000	1,000	-	1,000	1,000	1,000
ProfServ-Engineering	1,030	12,015	5,500	17,615	4,195	21,810	5,500
ProfServ-Legal Services	8,375	11,883	10,000	17,881	4,048	21,929	10,000
ProfServ-Mgmt Consulting Serv	63,492	65,397	67,362	56,135	11,227	67,362	67,362
ProfServ-Trustee Fees	2,168	3,717	5,266	3,717	-	3,717	3,717
Auditing Services	3,200	3,400	3,423	3,400	-	3,400	3,600
Postage and Freight	275	961	400	464	219	683	400
Rental - Meeting Room	-	-	900	-	150	150	-
Insurance - General Liability	8,146	7,811	8,592	7,312	-	7,312	8,044
Printing and Binding	598	1,358	500	376	477	853	500
Legal Advertising	887	279	450	1,075	215	1,290	450
Miscellaneous Services	1,506	3,073	1,359	60	2,230	2,290	1,000
Misc-Assessmnt Collection Cost	3,883	3,495	4,537	4,418	-	4,418	4,537
Misc-Web Hosting	-	-	10,000	2,652	-	2,652	2,500
Office Supplies	-	198	200	213	106.60	320	200
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	102,225	121,606	126,723	120,876	25,544	146,420	116,044
<i>Field</i>							
ProfServ-Field Management	10,300	14,467	20,300	16,917	3,383	20,300	20,300
Contracts-Aquatic Management	-	-	-	2,530	510	3,040	3,060
Contracts-Landscape	133,252	166,747	167,880	143,971	28,896	172,867	178,380
Utility - General	14,280	16,088	22,000	13,251	2,510	15,761	17,000
R&M-Common Area	6,405	10,088	12,000	28,341	1,457	29,798	10,000
Miscellaneous Service	-	-	-	-	-	-	4,000
Misc-Hurricane Expense	9,282	-	-	-	-	-	-
Total Field	173,519	207,390	222,180	205,010	36,756	241,766	232,740
TOTAL EXPENDITURES	275,744	328,996	348,903	325,886	62,300	388,186	348,784
Excess (deficiency) of revenues Over (under) expenditures	5,847	29,021	(99,133)	(74,325)	(61,800)	(136,125)	(124,014)
Net change in fund balance	5,847	(73,549)	(99,133)	(74,325)	(61,800)	(136,125)	(124,014)
FUND BALANCE, BEGINNING	829,020	834,867	761,318	761,318	-	761,318	625,193
FUND BALANCE, ENDING	\$ 834,867	\$ 761,318	\$ 662,185	\$ 686,993	\$ (61,800)	\$ 625,193	\$ 501,179

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2021	\$ 625,193
Net Change in Fund Balance - Fiscal Year 2021	(124,014)
Reserves - Fiscal Year 2021	-
Total Funds Available (Estimated) - 9/30/2021	501,179

ALLOCATION OF AVAILABLE FUNDS***Assigned Fund Balance***

Operating Reserve - Operating Capital 73,020 ⁽¹⁾

Subtotal 73,020

Total Allocation of Available Funds	73,020
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Total Unassigned (undesignated) Cash \$ 428,159

Notes

(1) Represents approximately 3 months of operating expenditures

Budget Narrative
Fiscal Year 2021**REVENUES****Interest - Investments**

The District earns interest on their operating account and other investments.

Special Assessment - Tax collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.3632 and Section 197.162 of the Florida Statutes, discounts are allowed for early payment of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Expenditures - Administrative**P/R Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending 6 meetings.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services - Arbitrage Rebate

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series 2016 Special Assessment Bonds. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services - Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Prof Service - Engineering

The District's engineer will be providing general engineering services to the District, i.e., attendance and preparation for monthly board meetings, review invoices, etc.

Professional Services - Legal Services

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for meetings, review operating and maintenance contracts.

Budget Narrative
Fiscal Year 2021**Expenditures - Administrative (continued)****Professional Services – Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services.

Professional Services Trustee Fees

The District pays US Bank an annual fee for trustee services on the Series 2016A Special Assessment Bond. The budgeted amount for the fiscal year is based on standard fees charged plus any out-of-pocket expenses.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on last year's actuals plus contingency.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance. Public Risk Insurance specializes in providing insurance coverage to governmental agencies.

Printing & Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects

Legal Advertising

The District is required to advertise various notices for Board meetings, public hearings, etc. in a newspaper of general circulation.

Miscellaneous Services

Bank charges and any other miscellaneous expenditures that are incurred during the year.

Misc. - Assessment Collection Costs

The District reimburses the Lake County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection **or** 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs is based on a maximum of 2% of the anticipated assessment collections.

Budget Narrative
Fiscal Year 2021**Expenditures - Administrative (continued)****Misc – Web Hosting**

Annual contract with Campus Suite/Innersync Studio Ltd. to maintain the District's website and fees for email hosting and archiving.

Office Supplies

Miscellaneous office supplies.

Annual District Filing Fee

The District is required to pay an annual fee to the Department of Community Affairs of \$175.

Expenditures - Field**Field Management**

The District has a contract with Inframark Infrastructure Management Services. for services in the administration and operation of the Property and its contractors.

Contracts – Aquatic Management

The District has a contract with Sitex Aquatics for cleaning, inspection as well as, weed and algae treatment of three (3) ponds.

Contracts - Landscape

The District has a contract with Yellowstone Landscape to provide landscape maintenance through Valley Crest. These services include mowing, edging, blowing, applying pest and disease control chemicals to sod, mulching once per year, applying fertilizer, and transplanting annuals three times per year. The budgeted amount includes unscheduled maintenance as well as repair and replacement.

Utility - General

The District maintains wells, pumps, and has electrical and water accounts for the common areas.

R&M - Common Areas

The cost of any maintenance expenditures that are incurred during the year such as painting, pressure-washing, fountain repairs, ponds, storm water ponds, storm water system, and the street lighting equipment.

Miscellaneous Services

Work orders for field operations.

COUNTRY GREENS

Community Development District

Debt Service Budgets

Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JUL-2020	PROJECTED AUG- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 3,735	6,723	\$ 6,000	\$ 2,390	\$ 2,384	\$ 4,774	\$ 4,278
Interest - Tax Collector	6	-	-	-	-	-	-
Special Assmnts- Tax Collector	369,774	369,757	369,754	369,789	-	369,789	369,754
Special Assmnts- Discounts	(13,941)	(14,041)	(14,790)	(13,642)	-	(13,642)	(14,790)
TOTAL REVENUES	359,574	362,439	360,964	358,537	2,384	360,921	359,242
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	5,032	5,111	7,395	7,123	-	7,396	7,395
Total Administrative	5,032	5,111	7,395	7,123	-	7,396	7,395
<i>Debt Service</i>							
Principal Prepayments	-	30,000	-	5,000	-	5,000	-
Principal Debt Retirement A-1	140,000	145,000	145,000	145,000	-	145,000	150,000
Principal Debt Retirement A-2	45,000	50,000	50,000	50,000	-	50,000	50,000
Interest Expense Series A-1	99,436	96,636	93,736	93,736	-	93,736	90,836
Interest Expense Series A-2	59,750	57,500	55,000	53,500	-	53,500	50,750
Total Debt Service	344,186	379,136	343,736	347,236	-	347,236	341,586
TOTAL EXPENDITURES	349,218	384,247	351,131	354,359	-	354,632	348,981
Excess (deficiency) of revenues							
Over (under) expenditures	10,356	(21,808)	9,833	4,178	2,384	6,289	10,261
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	9,833	-	-	-	10,261
TOTAL OTHER SOURCES (USES)	-	-	9,833	-	-	-	10,261
Net change in fund balance	10,356	(21,808)	9,833	4,178	2,384	6,289	10,261
FUND BALANCE, BEGINNING	269,911	280,267	258,459	258,459	-	258,459	264,748
FUND BALANCE, ENDING	\$ 280,267	\$ 258,459	\$ 268,292	\$ 262,637	\$ 2,384	\$ 264,748	\$ 275,009

**Series 2016A-1 Special Assessment Revenue Bonds Amortization
Schedule**

Period Ending		Principal	Coupon	Interest	Annual Debt Service
11/1/2020	2,595,000			45,418	
5/1/2021	2,595,000	150,000	2.250%	45,418	240,836
11/1/2021	2,445,000			43,731	
5/1/2022	2,445,000	155,000	2.500%	43,731	242,461
11/1/2022	2,290,000			41,793	
5/1/2023	2,290,000	155,000	2.750%	41,793	238,586
11/1/2023	2,135,000			39,662	
5/1/2024	2,135,000	160,000	3.000%	39,662	239,324
11/1/2024	1,975,000			37,262	
5/1/2025	1,975,000	165,000	3.200%	37,262	239,524
11/1/2025	1,810,000			34,622	
5/1/2026	1,810,000	170,000	3.250%	34,622	239,244
11/1/2026	1,640,000			31,859	
5/1/2027	1,640,000	180,000	3.500%	31,859	243,719
11/1/2027	1,460,000			28,709	
5/1/2028	1,460,000	185,000	3.875%	28,709	242,419
11/1/2028	1,275,000			25,125	
5/1/2029	1,275,000	190,000	3.875%	25,125	240,250
11/1/2029	1,085,000			21,444	
5/1/2030	1,085,000	200,000	3.875%	21,444	242,888
11/1/2030	885,000			17,569	
5/1/2031	885,000	210,000	3.875%	17,569	245,138
11/1/2031	675,000			13,500	
5/1/2032	675,000	215,000	4.000%	13,500	242,000
11/1/2032	460,000			9,200	
5/1/2033	460,000	225,000	4.000%	9,200	243,400
11/1/2033	235,000			4,700	
5/1/2034	235,000	235,000	4.000%	4,700	244,400
		2,595,000		789,188	3,384,188

**Series 2016A-2 Special Assessment Revenue Bonds Amortization
Schedule**

Period Ending	Balance	Principal	Extraordinary Redemption	Coupon	Interest	Annual Debt Service
11/1/2020	1,015,000				25,375	
5/1/2021	1,015,000	50,000		5.000%	25,375	100,750
11/1/2021	965,000				24,125	
5/1/2022	965,000	55,000		5.000%	24,125	103,250
11/1/2022	910,000				22,750	
5/1/2023	910,000	55,000		5.000%	22,750	100,500
11/1/2023	855,000				21,375	
5/1/2024	855,000	60,000		5.000%	21,375	102,750
11/1/2024	795,000				19,875	
5/1/2025	795,000	65,000		5.000%	19,875	104,750
11/1/2025	730,000				18,250	
5/1/2026	730,000	65,000		5.000%	18,250	101,500
11/1/2026	665,000				16,625	
5/1/2027	665,000	70,000		5.000%	16,625	103,250
11/1/2027	595,000				14,875	
5/1/2028	595,000	75,000		5.000%	14,875	104,750
11/1/2028	520,000				13,000	
5/1/2029	520,000	75,000		5.000%	13,000	101,000
11/1/2029	445,000				11,125	
5/1/2030	445,000	80,000		5.000%	11,125	102,250
11/1/2030	365,000				9,125	
5/1/2031	365,000	85,000		5.000%	9,125	103,250
11/1/2031	280,000				7,000	
5/1/2032	280,000	90,000		5.000%	7,000	104,000
11/1/2032	190,000				4,750	
5/1/2033	190,000	95,000		5.000%	4,750	104,500
11/1/2033	95,000				2,375	
5/1/2034	95,000	95,000		5.000%	2,375	99,750
		1,015,000			421,250	1,436,250

Budget Narrative
Fiscal Year 2021**REVENUES****Interest - Investments**

The District earns interest income on their trust accounts with US Bank.

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the debt service expenditures. The District will assess the maximum annual debt service amount.

Special Assessment - Discounts

Per Section 197.3632 and Section 197.162 of the Florida Statutes, discounts are allowed for early payment of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Expenditures - Administrative**Misc. - Assessment Collection Costs**

The District reimburses the Lake County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs is based on a maximum of 2% of the anticipated assessment collections.

Expenditures - Debt Service**Principal Debt Retirement**

The District pays regular principal payments annually in order to pay down/retire the debt service.

Interest Expense

The District pays interest expense on the debt service twice a year.

COUNTRY GREENS

Community Development District

Supporting Budget Schedules

Fiscal Year 2021

Assessment Summary
Fiscal Year 2021 vs. Fiscal Year 2020

Product	General Fund			Debt Service Series 2016A			Total Assessments per Unit			Units
	FY 2021	FY 2020	Percent Change	FY 2021	FY 2020	Percent Change	FY 2021	FY 2020	Percent Change	
TH 34'	\$223.40	\$223.40	0%	\$289.25	\$289.25	0%	\$512.65	\$512.65	0%	104
SF 55'	\$319.15	\$319.15	0%	\$424.23	\$424.23	0%	\$743.38	\$743.38	0%	319
SF 65'	\$319.15	\$319.15	0%	\$501.36	\$501.36	0%	\$820.51	\$820.51	0%	97
SF 100'	\$319.15	\$319.15	0%	\$752.04	\$752.04	0%	\$1,071.19	\$1,071.19	0%	158
Golf Course	\$3,190.66	\$3,190.66	0%	\$5,013.61	\$5,013.61	0%	\$8,204.28	\$8,204.27	0%	10
Commercial	\$17,229.33	\$17,229.33	0%	\$34,709.63	\$34,709.63	0%	\$51,938.96	\$51,938.96	0%	54
New Area	\$0.00	\$0.00	n/a	\$0.00	\$0.00	n/a	\$0.00	\$0.00	n/a	
										742

4B.

RESOLUTION 2020-05

THE ANNUAL APPROPRIATION RESOLUTION OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June 2020, submitted to the Board of Supervisors (“**Board**”), proposed budgets for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budgets (“**Proposed Budget**”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set August 24, 2020, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing (or if the District does not yet have its own website, the District Manager timely transmitted the Proposed Budget to the managers or administrators of Lake County for posting on its website; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1st of each year, the District Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the office of the District Manager and at the

District's Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The District Manager's Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's Records Office and identified as "The Budget for the Country Greens Community Development District for the Fiscal Year Ending September 30, 2021," as adopted by the Board of Supervisors on August 24, 2020.
- d. The final adopted budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption. If the District does not yet have its own website, the District Manager is directed to transmit the final adopted budget to the manager or administrator of Lake County for posting on its website.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the Country Greens Community Development District, for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of _____ (\$_____) to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$
DEBT SERVICE FUND(S)	\$
TOTAL ALL FUNDS	\$

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budgets for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016 of the Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption. If the District does not yet have its own website, the District's Secretary is directed to transmit such amendments to the manager or administrator of Lake County for posting on its website.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 24th DAY OF AUGUST 2020.

ATTEST:

**COUNTRY GREENS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By:_____

Its:_____

4C.

RESOLUTION 2020-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Country Greens Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Lake County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District (“**Board**”), hereby determines to undertake various operations and maintenance and other activities described in the District’s budgets for Fiscal Year 2020/2021 (“**Budget**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method

by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Country Greens Community Development District ("**Assessment Roll**") attached to this Resolution as **Exhibit "B"** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE COUNTRY GREENS
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits "A" and "B."** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Country Greens Community Development District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any

such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Country Greens Community Development District.

PASSED AND ADOPTED this 24th of August 2020.

ATTEST:

**COUNTRY GREENS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____
Its: _____

Exhibit A: Budget
Exhibit B: Assessment Roll

Fifth Order of Business

5A

COUNTRY GREENS
Community Development District
Financial Report
July 31, 2020
(Unaudited)

Prepared by



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COUNTRY GREENS
Community Development District

Financial Statements

(Unaudited)

July 31, 2020

Balance Sheet

July 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2016A DEBT SERVICE FUND	TOTAL
ASSETS			
Cash - Checking Account	\$ 102,922	\$ -	\$ 102,922
Accounts Receivable	7,500	-	7,500
Due From Other Funds	-	10,827	10,827
Investments:			
Certificates of Deposit - 12 Months	156,776	-	156,776
Money Market Account	444,821	-	444,821
Prepayment Fund (A-2)	-	639	639
Reserve Fund (A-1)	-	120,534	120,534
Reserve Fund (A-2)	-	53,250	53,250
Revenue Fund	-	77,746	77,746
Prepaid Items	1,549	-	1,549
TOTAL ASSETS	\$ 713,568	\$ 262,996	\$ 976,564
LIABILITIES			
Accounts Payable	\$ 15,748	\$ 359	\$ 16,107
Due To Other Funds	10,827	-	10,827
TOTAL LIABILITIES	26,575	359	26,934
FUND BALANCES			
Nonspendable:			
Prepaid Items	1,549	-	1,549
Restricted for:			
Debt Service	-	262,637	262,637
Assigned to:			
Operating Reserves	71,770	-	71,770
Unassigned:	613,674	-	613,674
TOTAL FUND BALANCES	\$ 686,993	\$ 262,637	\$ 949,630
TOTAL LIABILITIES & FUND BALANCES	\$ 713,568	\$ 262,996	\$ 976,564

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 7,000	\$ 5,833	\$ 8,063	\$ 2,230
Interest - Tax Collector	-	-	81	81
Special Assmnts- Tax Collector	226,844	226,844	226,846	2
Special Assmnts- Discounts	(9,074)	(9,074)	(8,429)	645
Developer Contribution	25,000	25,000	25,000	-
TOTAL REVENUES	249,770	248,603	251,561	2,958
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	6,000	5,000	5,000	-
FICA Taxes	459	382	383	(1)
ProfServ-Arbitrage Rebate	600	-	-	-
ProfServ-Dissemination Agent	1,000	1,000	-	1,000
ProfServ-Engineering	5,500	4,580	17,615	(13,035)
ProfServ-Legal Services	10,000	8,333	17,881	(9,548)
ProfServ-Mgmt Consulting Serv	67,362	56,135	56,135	-
ProfServ-Trustee Fees	5,266	5,266	3,717	1,549
Auditing Services	3,423	3,423	3,400	23
Postage and Freight	400	332	464	(132)
Rental - Meeting Room	900	750	-	750
Insurance - General Liability	8,592	8,592	7,312	1,280
Printing and Binding	500	417	376	41
Legal Advertising	450	450	1,075	(625)
Miscellaneous Services	1,359	1,133	60	1,073
Misc-Assessmnt Collection Cost	4,537	4,537	4,418	119
Misc-Web Hosting	10,000	8,333	2,652	5,681
Office Supplies	200	167	213	(46)
Annual District Filing Fee	175	175	175	-
Total Administration	126,723	109,005	120,876	(11,871)

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending July 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Field				
ProfServ-Field Management	20,300	16,917	16,917	-
Contracts-Landscape	167,880	139,900	143,971	(4,071)
Contracts-Aquatic Control	-	-	2,530	(2,530)
Utility - General	22,000	18,333	13,251	5,082
R&M-Common Area	12,000	10,000	28,341	(18,341)
Total Field	222,180	185,150	205,010	(19,860)
TOTAL EXPENDITURES	348,903	294,155	325,886	(31,731)
Excess (deficiency) of revenues				
Over (under) expenditures	(99,133)	(45,552)	(74,325)	(28,773)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(99,133)	-	-	-
TOTAL FINANCING SOURCES (USES)	(99,133)	-	-	-
Net change in fund balance	\$ (99,133)	\$ (45,552)	\$ (74,325)	\$ (28,773)
FUND BALANCE, BEGINNING (OCT 1, 2019)	761,318	761,318	761,318	
FUND BALANCE, ENDING	\$ 662,185	\$ 715,766	\$ 686,993	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 6,000	\$ 5,000	\$ 2,390	\$ (2,610)
Special Assmnts- Tax Collector	369,754	369,754	369,789	35
Special Assmnts- Discounts	(14,790)	(14,790)	(13,642)	1,148
TOTAL REVENUES	360,964	359,964	358,537	(1,427)
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessmnt Collection Cost	7,395	7,395	7,123	272
Total Administration	7,395	7,395	7,123	272
<u>Debt Service</u>				
Principal Prepayments	-	-	5,000	(5,000)
Principal Debt Retirement A-1	145,000	145,000	145,000	-
Principal Debt Retirement A-2	50,000	50,000	50,000	-
Interest Expense Series A-1	93,736	93,736	93,736	-
Interest Expense Series A-2	55,000	55,000	53,500	1,500
Total Debt Service	343,736	343,736	347,236	(3,500)
TOTAL EXPENDITURES	351,131	351,131	354,359	(3,228)
Excess (deficiency) of revenues Over (under) expenditures	9,833	8,833	4,178	(4,655)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	9,833	-	-	-
TOTAL FINANCING SOURCES (USES)	9,833	-	-	-
Net change in fund balance	\$ 9,833	\$ 8,833	\$ 4,178	\$ (4,655)
FUND BALANCE, BEGINNING (OCT 1, 2019)	258,459	258,459	258,459	
FUND BALANCE, ENDING	\$ 268,292	\$ 267,292	\$ 262,637	

COUNTRY GREENS
Community Development District

Supporting Schedules

July 31, 2020

**Non-Ad Valorem Special Assessments - Lake County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2020**

						ALLOCATION BY FUND	
Date Received	Check Number	Net Amount Received	Discounts / (Penalties) Amounts	(1) Collection Costs	Gross Amount Received	General Fund	Series 2016A Debt Service Fund
Assessments Levied FY 2020					\$ 596,600	\$ 226,846	\$ 369,754
Allocation %					100%	38%	62%
11/22/19	829502	\$ 7,688	\$ 317	\$ 154	\$ 8,005	\$ 8,005	
11/22/19	829501	12,566	556	251	13,122		13,122
11/27/19	ACH	27,176	1,133	856	28,309	28,309	
11/27/19	ACH	42,818	1,784	544	44,602		44,602
12/01/19	ACH	157,414	6,560	3,148	163,974	163,974	
12/01/19	ACH	256,777	10,699	5,136	267,476		267,476
12/15/19	ACH	7,924	329	158	8,253	8,253	
12/15/19	ACH	12,723	528	254	13,251		13,251
12/31/19	ACH	3,313	111	66	3,424	3,424	
12/31/19	ACH	5,028	171	101	5,199		5,199
01/16/20	ACH	1,601	50	32	1,650	1,650	
01/16/20	ACH	3,168	98	63	3,266		3,266
02/14/20	ACH	3,514	73	70	3,587	3,587	
02/14/20	ACH	5,101	104	102	5,205		5,205
03/18/20	ACH	1,390	14	28	1,404	1,404	
03/18/20	ACH	1,985	20	40	2,005		2,005
04/15/20	ACH	2,946	3	59	2,950	2,950	
04/15/20	ACH	5,298	5	106	5,303		5,303
05/15/20	ACH	1,433	(29)	29	1,404	1,404	
05/15/20	ACH	1,969	(41)	39	1,928		1,928
06/19/20	ACH	2,945	(86)	59	2,859	2,859	
06/19/20	ACH	6,695	(195)	134	6,500		6,500
07/01/20	ACH	1,073	(46)	21	1,027	1,027	
07/01/20	ACH	2,018	(87)	40	1,931		1,931
TOTAL		\$ 574,564	\$ 22,071	\$ 11,491	\$ 596,635	\$ 226,846	\$ 369,789
% COLLECTED					100%	100%	100%
TOTAL OUTSTANDING					\$ (35)	\$ 0	\$ (35)

Note (1) - Collection costs are paid directly to the Lake County Tax Collector twice a year.

Cash and Investment Report

July 31, 2020

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Checking account - Operating	Valley National Bank	Checking Account	n/a	0.25%	\$ 102,922
				Subtotal	\$ 102,922
Certificate of Deposits 12M	Valley Bank	CD	3/16/2021	1.20%	\$ 156,776
				Subtotal	\$ 156,776
Money Market Account	Bank United	MMA	n/a	0.30%	\$ 230,574
	Valley National	MMA	n/a	0.25%	\$ 214,246
				Subtotal	\$ 444,821
DEBT SERVICE FUNDS					
Series 2016 A-1 & A-2 Prepayment	US Bank	First American Govt.	n/a	0.02%	\$ 639
Series 2016 A-1 Reserve	US Bank	First American Govt.	n/a	0.02%	\$ 120,534
Series 2016 A-2 Reserve	US Bank	First American Govt.	n/a	0.02%	\$ 53,250
Series 2016 A-1 & A-2 Rev.	US Bank	First American Govt.	n/a	0.02%	\$ 77,746
				Subtotal	\$ 252,169
				Total	\$ 956,688

Country Greens CDD

Bank Reconciliation

Bank Account No. 9840 Valley National Bank GF Checking New Account
Statement No. 7/20
Statement Date 7/31/2020

G/L Balance (LCY)	102,922.00	Statement Balance	102,922.00
G/L Balance	102,922.00	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	102,922.00
Subtotal	102,922.00	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	102,922.00	Ending Balance	102,922.00
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund
For the Period from 6/1/2020 to 7/31/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	132	06/24/20	COUNTRY GREENS CDD	060520-TRFR	TRFR FUNDS TO CHECKING	Cash with Fiscal Agent	103000	\$55,000.00
001	3122	06/04/20	FEDEX	74-015-59947	MAY POSTAGE	Postage and Freight	541006-51301	\$14.05
001	3123	06/04/20	OSCEOLA NEWS-GAZETTE	30968	NOTICE OF MEETING 5/7/2020	Legal Advertising	548002-51301	\$42.21
001	3124	06/04/20	YELLOWSTONE LANDSCAPE	ON 106166	MAY 2020 LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$14,448.34
001	3125	06/11/20	LAKE COUNTY PROPERTY APPRAISER	2020NONAD002	NAL FILE FOR NON AD VAL ASSESSMENT	Misc-Assessmnt Collection Cost	549070-51301	\$50.00
001	3126	06/11/20	YELLOWSTONE LANDSCAPE	ON 119660	REMOVAL OF DEAD PINES	R&M-Common Area	546016-53901	\$616.46
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,613.50
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	ProfServ-Field Management	531016-53901	\$1,691.67
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	Postage and Freight	541006-51301	\$3.50
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	Printing and Binding	547001-51301	\$0.75
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	WOO201004	546016-53901	\$795.00
001	3127	06/25/20	INFRAMARK, LLC	52283	JUNE MGMT FEES	UPDATE LOCATION OF MTG	546016-53901	\$80.11
001	3130	07/02/20	DEWBERRY ENGINEERS INC	1840825	ENGG SVCS THRU MAY 2020	ProfServ-Engineering	531013-51501	\$825.00
001	3131	07/02/20	THE DAILY COMMERCIAL	10096989	NOTICE OF MEETING 6/10/20	Legal Advertising	548002-51301	\$168.95
001	3132	07/09/20	CLARK & ALBAUGH, LLP	17062	GEN MATTERS THRU JUNE 2020	ProfServ-Legal Services	531023-51401	\$3,262.00
001	3133	07/09/20	INNERSYNC STUDIO, LTD	18674	QRTLY WEBSITE SVCS	Misc-Web Hosting	549915-51301	\$388.13
001	3134	07/09/20	SITEX AQUATICS, LLC	3698B	LAKE MAINT 3 WATERWAYS	Contracts-Aquatic Control	534067-53901	\$255.00
001	3135	07/09/20	YELLOWSTONE LANDSCAPE	ON 122332	JUNE LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$14,448.34
001	3136	07/23/20	DEWBERRY ENGINEERS INC	1852587	ENGG SVCS THRU JUNE	ProfServ-Engineering	531013-51501	\$2,250.00
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,613.50
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	ProfServ-Field Management	531016-53901	\$1,691.67
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	Postage and Freight	541006-51301	\$5.50
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	Printing and Binding	547001-51301	\$0.20
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	INSTALL LED BULBS	546016-53901	\$317.72
001	3137	07/23/20	INFRAMARK, LLC	53182	JULY MGMT SVC	GODADDY MEMBER RENEWAL	549915-51301	\$3.73
001	DD223	06/02/20	SECO	051820 ACH	BILL PRD 4/15-5/14/20	1011917600	543001-53901	\$544.45
001	DD224	06/27/20	SECO	061020 ACH	BILL PRD 5/11-6/10/20	1011917600	543001-53901	\$790.60
001	DD228	07/02/20	SECO	061520 ACH	BILL PRD 5/14-6/15/20	1011917600	543001-53901	\$600.45
001	DD230	07/29/20	SECO	071420 ACH	BILL PRD 6/10-7/10/20	Utility - General	543001-53901	\$782.83
001	3128	06/29/20	CATHERINE G. CATASUS	PAYROLL	June 29, 2020 Payroll Posting			\$184.70
001	3129	06/29/20	ANNA L. HEINTZELMAN	PAYROLL	June 29, 2020 Payroll Posting			\$184.70
001	DD225	06/29/20	DAVID WARDEN	PAYROLL	June 29, 2020 Payroll Posting			\$184.70
001	DD226	06/29/20	ALMA W. GRAHAM	PAYROLL	June 29, 2020 Payroll Posting			\$184.70
001	DD227	06/29/20	CRYSTAL Y. JONES	PAYROLL	June 29, 2020 Payroll Posting			\$184.70
Fund Total								\$111,227.16
SERIES 2016A DEBT SERVICE FUND - 202								
202	3121	06/04/20	COUNTRY GREENS C/O US BANK NA-CDD	0519200002	TRFR ASSESS SERIES 2016	Due From Other Funds	131000	\$11,824.71
Fund Total								\$11,824.71
Total Checks Paid								\$123,051.87

5B.

The Florida Legislature recently enacted amendments to the website requirements contained in Section 189.069(2)(a), *Florida Statutes*, effective July 1, 2020.

- The requirement to post the final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district may be satisfied by providing a link to the audit report on the Auditor General's website.
- The public facilities report is no longer required to be posted.
- Meeting materials accompanying meeting or workshop agendas are no longer required to be posted. Please note that the agenda itself is still required to be posted.

The amendments do not prevent districts from including these documents on their websites, but districts may remove them if they so choose.

CHAPTER 2020-77

Committee Substitute for Senate Bill No. 1466

An act relating to government accountability; amending s. 189.031, F.S.; specifying conditions under which board members and public employees of special districts do not abuse their public positions; amending s. 189.069, F.S.; revising the list of items required to be included on the websites of special districts; amending s. 190.007, F.S.; specifying conditions under which board members and public employees of community development districts do not abuse their public positions; providing effective dates.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Effective January 1, 2021, subsection (6) is added to section 189.031, Florida Statutes, to read:

189.031 Legislative intent for the creation of independent special districts; special act prohibitions; model elements and other requirements; local general-purpose government/Governor and Cabinet creation authorizations.—

(6) GOVERNANCE.—For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a special district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under s. 112.313(7), (12), (15), or (16) or s. 112.3143(3)(b), and an abuse of a board member's position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 2. Paragraph (a) of subsection (2) of section 189.069, Florida Statutes, is amended to read:

189.069 Special districts; required reporting of information; web-based public access.—

(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.

5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.

6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.

7. A description of the boundaries or service area of, and the services provided by, the special district.

8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

9. The primary contact information for the special district for purposes of communication from the department.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

11. The budget of the special district and any amendments thereto in accordance with s. 189.016.

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district. If the special district has submitted its most recent final, complete audit report to the Auditor General, this requirement may be satisfied by providing a link to the audit report on the Auditor General's website.

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

14. The public facilities report, if applicable.

15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).

15.16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

Section 3. Effective January 1, 2021, subsection (1) of section 190.007, Florida Statutes, is amended to read:

190.007 Board of supervisors; general duties.—

(1) The board shall employ, and fix the compensation of, a district manager. The district manager shall have charge and supervision of the works of the district and shall be responsible for preserving and maintaining any improvement or facility constructed or erected pursuant to the provisions of this act, for maintaining and operating the equipment owned by the district, and for performing such other duties as may be prescribed by the board. It shall not be a conflict of interest under chapter 112 for a board member or the district manager or another employee of the district to be a stockholder, officer, or employee of a landowner or of an entity affiliated with a landowner. The district manager may hire or otherwise employ and terminate the employment of such other persons, including, without limitation, professional, supervisory, and clerical employees, as may be necessary and authorized by the board. The compensation and other conditions of employment of the officers and employees of the district shall be as provided by the board. For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under this subsection, s. 112.313(7), (12), (15), or (16), or s. 112.3143(3)(b), and an abuse of a board member's public position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 4. Except as otherwise expressly provided in this act, this act shall take effect July 1, 2020.

Approved by the Governor June 23, 2020.

Filed in Office Secretary of State June 23, 2020.

5C.

PROPOSED

**NOTICE OF MEETING SCHEDULE
COUNTRY GREENS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Country Greens Community Development District will hold bi-monthly meetings as follows unless indicated otherwise below for Fiscal Year 2021 on the **fourth Monday at 5:30 p.m.** at the REACH Church, 24540 State Road 46, Sorrento, Florida 32776 as follows:

October 26, 2020
December 14, 2020 (Second Monday)
February 22, 2021
April 26, 2021
June 28, 2021
August 23, 2021

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. Meetings may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when one or more Supervisors may participate by telephone. At the above location there may be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Management Company, Inframark, Infrastructure Management Services at (954) 603-0033 at least two (2) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 for aid in contacting the District Management Company.

Each person who decides to appeal any decision of the Board with respect to any matter considered at a meeting, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such appeal is to be based.

Kristen Suit
District Manager

Sixth Order of Business

6A.

6Ai

Country Greens CDD Field Management Report

August 2020

Ariel Medina | Field Services Supervisor



313 Campus Street, Celebration, FL 34747
(O) 407-566-4122 | (M) 281-831-0139 |
www.inframarkims.com

FREDDY BLANCO | Assistant
Maintenance Manager



313 Campus Street | Celebration, FL 34747
Office: 1.407.566.1935 | **Mobile:**
1.407.947.2489 | www.inframarkims.com



COMPLETED ITEMS:

- Meet with Yellowstone for Landscaping Review
- Followed up with Yellowstone on landscaping areas needing attention
- Reviewed and processed invoices on a weekly basis
- Met with Sitex to discuss maintenance of pond
- Returned phone calls to HOA and residents regarding broken fence
- Respond to emails and communications as needed
- Completed installation of LED lights at entrances

ATTACHMENTS

- Yellowstone Landscaping Report
- Inframark's Landscaping Review

Yellowstone Landscaping Report



Date : Tuesday, August 11, 2020

Property : Country Greens CDD

Senior Account Manager : Juan Hernandez

Superintendent: Kevin Durava

Maintenance Activities

- Mowing of all areas completed weekly.
- Trim and detail shrubs beds at community entrances (Cardinal, 437 and 44) ongoing maintenace.
- Preform weekly detail to all Annual beds at community entrance
- Weed control is ongoing in all shrub beds to include pre-emergent herbicide
- Pruning of all shrubs is continuos during weekly visits.
- Continue treating visible fire ant mounds throughout property as needed
- Weed Control on shrub beds along 437 and 44 ongoing week of 08/10/20-08/17/20

Mowing Activities

- Preform weekly mowing and string trimming of roadways and entrances to the community. Berm within the c
- has been mowed as well.
- Perform weekly mowing service on all Zoysia/St Augustine along Cardianl Ln, 437 and 44 community entran
- Bush Hog areas schedule to be performed by the end of August 2020
- Identified Drain Areas have been string trimmed and cleared.






Irrigation Activities

- Irrigation inspected, attached found timer hit by lightning, need replacement.

Fertilization and Pest Control Activities

- Turf Applplication made for Weed Control, Fungicide and Insecticide on 07/16/20
- The annual flowers are in need of change out. We need BOD approval for rotation.

Inframark's Landscaping Review

<i>Country Greens Landscaping Review</i>						
Issue	Location	Date of Drive-thru	Status	Field Manager Comments	Photos	Yellowstone Plan of Action
Mowing service	At 44	7/13/2020	Completed	Section pending for mowing service behind the PVC fence at 44		Completed
Dead pine tree	At 44	7/13/2020	Completed	Provide proposal to remove dead pines tree near to the PVC fence.		Yellowstone removed the tree without charging the district
Mowing service.	At Campanero Dr.	7/13/2020	Completed	Section pending for mowing Service near Campanero Dr.		Completed
Annuals	Throughout the community	7/13/2020	Completed	Annual flowers installation completed		Completed
Trimming service	At 44 and 437	7/13/2020	Completed	Complete trimming services along the 44 and 437 as it was partially completed.		Completed

6Aii



Proposal #78695

Date: 08/04/2020

From: Peter Skwyr

Proposal For

Country Greens Community
Development Districtc/o Inframark
210 N. University Dr
Suite 702
Coral Springs, FL 33071main: 407-566-4122
mobile: 281-831-0139
ariel.medina@inframark.com

Location

24000 Marbella Dr.

Sorrento, , FL 32776

Property Name: Country Greens Community Development District

Replace Timer Damaged By Lightning

Terms: Net 30

DESCRIPTION	QUANTITY	AMOUNT
Irrigation Labor	2.00	\$116.55
Replace existing timer which was damaged by lightning.		
Test all zone to see if they are operational or is there wire or solenoid damage also.		
Hunter ICC2 8 station Base Timer Unit	1.00	\$450.43
Hunter 8 station Module	1.00	\$235.43

Client Notes

Signature x	SUBTOTAL	\$802.41
	SALES TAX	\$0.00
	TOTAL	\$802.41

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Assigned To

Print Name: _____

Peter Skwyr
Office:
pskwyr@yellowstonelandscape.com

Title: _____

Date: _____

6Aiii.



407.396.0529 tel
407.396.2023 fax

www.yellowstonelandscape.com

Eagle Dunes CDD
34451 Sorrento Springs Dr.
Sorrento Florida 32776

Re: Hurricane Clean up

With Hurricane season upon us, I wanted to reach out and let you know we are making plans to prepare for any possible damage.

As soon as the storm clears and it is safe to work, we will do an inspection of your property. Our first priority will be to make sure that all roads are clear for emergency vehicles. Secondly, we will do an inspection to see if there are branches or trees that keep be in immediate danger of falling. If any are located that we cannot immediately reach the area will be marked off and you will be notified.

After the initial clearing is done, we will start cleanup of common areas and landscape beds. Depending on the amount of debris clean up can vary. We will give you an estimate of time and any possible costs that may be associated with the cleanup.

Should you have any questions feel free to reach out to me.

Thanks for your time!

Sincerely,

Rob Stultz
Branch Manager
rstultz@yellowstonelandscape.com
407-470-7310



2020 HOURLY RATES

HURRICANE CLEAN UP HOURLY RATES

	*NORMAL RATES	*WEEKEND RATES	*HOLIDAY RATES
Supervisor w/Chainsaw:	\$ 55.00/hr.	\$ 65.00/hr.	\$ 65.00/hr.
Laborer:	\$ 47.00/hr.	\$ 55.00/hr.	\$ 55.00/hr.
Dump Truck (F-450) and Chipper:	\$ 2,000.00/day***		
Large Truck and Chipper:	\$ 3,000.00/day**		

**Hours that rates apply:*

- Normal Rates: Mon. 7:00 A.M. - Fri. 4:00 P.M.
- Weekend Rates: Fri. 4:00 P.M. - Mon. 7:00 A.M.
- Holiday Rates: Entire 24 hour period of recognized holiday.

***Rates charged portal to portal*

****8 hour day.*

Please note: Dump fees will vary depending on load size and availability.

6B.

6Bi.

From: Malave, Rey
Sent: Thursday, August 6, 2020 5:20 PM
To: Scott Cathie Catusus; Armans, Peter
Cc: Suit, Kristen; Scott Clark
Subject: RE: Country Greens (PLEASE ADVISE ASAP)

The county property appraiser shows all of the roadways with no number or parcel ID. They were all given to the HOA

The CDD parcels do show up as owned by the CDD. My recollection was that all the roadways and the guard house were given to the HOA

Rey

From: Scott Cathie Catusus
Sent: Thursday, August 6, 2020 4:57 PM
To: Armans, Peter
Cc: Suit, Kristen; Malave, Rey; Scott Clark
Subject: Re: Country Greens (PLEASE ADVISE ASAP)

I was told it was on the property record card. I could not find it though when I looked on the property appraisers website either.

On Aug 6, 2020, at 4:45 PM, Armans, Peter wrote:

Kristen, Page 9 (attached) of the Phase 1 & 2 Plat contains a note regarding the R/W where the guard house is built.

This s a screen shot of the note

THIS PLAT
12. NO ROADS, STREETS OR RIGHTS-OF-WAY SHOWN ON THIS PLAT (OTHER THAN RIGHTS-OF-WAY SHOWN HEREON AS TRACTS A, S, T, U AND V) ARE DEDICATED BY THIS PLAT. ALL ROADS, STREETS AND RIGHTS-OF-WAY (OTHER THAN RIGHTS-OF-WAY SHOWN HEREON AS TRACTS A, S, T, U AND V) SHALL BE CONVEYED BY SEPARATE WRITTEN INSTRUMENT RECORDED SUBSEQUENT TO THIS PLAT TO THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT. THEREAFTER, THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT SHALL CONVEY AND DEDICATE SAID ROADS, STREETS AND RIGHTS-OF-WAY TO LAKE COUNTY, FLORIDA FOR THE PERPETUAL USE BY THE PUBLIC.
13. LOT CORNERS WILL BE SET WITH 5/8" IRON PIPES AND 6" x 6" x 8

According to this note, there is a separate document that would have dedicated the roads. That is the document the CDD needs.

Let me know if there is anything else we can do to help.

Thank you,
Peter Armans, P.E.
Dewberry

From: Suit, Kristen
Sent: Thursday, August 6, 2020 4:29 PM

To: Scott Cathie Catusus
Cc: Armans, Peter; Malave, Rey; Scott Clark
Subject: RE: Country Greens (PLEASE ADVISE ASAP)
Importance: High

Hi Catherine- Can you advise where the information in the County's system? Peter could not locate it (see email below). Thanks

From: Armans, Peter
Sent: Thursday, August 6, 2020 4:05 PM
To: Suit, Kristen; Armans, Peter; Malave, Rey; Scott Clark
Cc: Scott Cathie Catusus
Subject: RE: Country Greens (PLEASE ADVISE ASAP)

Kristen, we reviewed the plats (phases 1, 2, 3, and 4) and it does not include all the information we were looking for. The guard house is on an area that is not clearly dedicated on the plats that I was able to locate.

You mentioned that the County shows the guard house as owned by the CDD. Where is that information in the County's system? I could not find it on their website. Does Catherine have that information?

This is something that I believe Scott may also be able to help with.

Peter Armans, P.E.
Dewberry
Orlando, FL 32803
321-354-9767 - Office

From: Armans, Peter
Sent: Thursday, August 6, 2020 10:10 AM
To: Suit, Kristen; Armans, Peter; Malave, Rey; Scott Clark
Cc: Scott Cathie Catusus
Subject: RE: Country Greens (PLEASE ADVISE ASAP)

Kristen, I spoke with Rey and he recalls that the guardhouse was transferred to the HOA with the roadway and that information may be on the plat. We will pull the plat to review it and send you the information once we find it.

Peter Armans, P.E.
Dewberry

From: Suit, Kristen
Sent: Thursday, August 6, 2020 9:28 AM
To: Armans, Peter; Malave, Rey; Scott Clark
Cc: Scott Cathie Catusus
Subject: Country Greens (PLEASE ADVISE ASAP)
Importance: High

I received a call from Catherine Catasus this morning and the County is showing the CDD is owner of the entrance guardhouse. The CDD has not been maintaining nor do we show the CDD as owner, has always been the HOA. Is the CDD in fact the owner?

The HOA is doing unpermitted construction on the guardhouse and the County is in process of issuing a violation for unpermitted work to the CDD as the County is showing the CDD as owner on record. Please provide Catherine with the ownership info. ASAP as it is our assumption that the guardhouse is not owned by the CDD. Catherine will take the lead on sending the info. to the County.

Thank you,

NOTICE

THIS PLAT AS RECORDED IN ITS GRAPHIC FORM IS THE OFFICIAL
DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND
WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY
OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT.

THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT
RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE
PUBLIC RECORDS OF THIS COUNTY.

SORRENTO HILLS PHASES 1 & 2

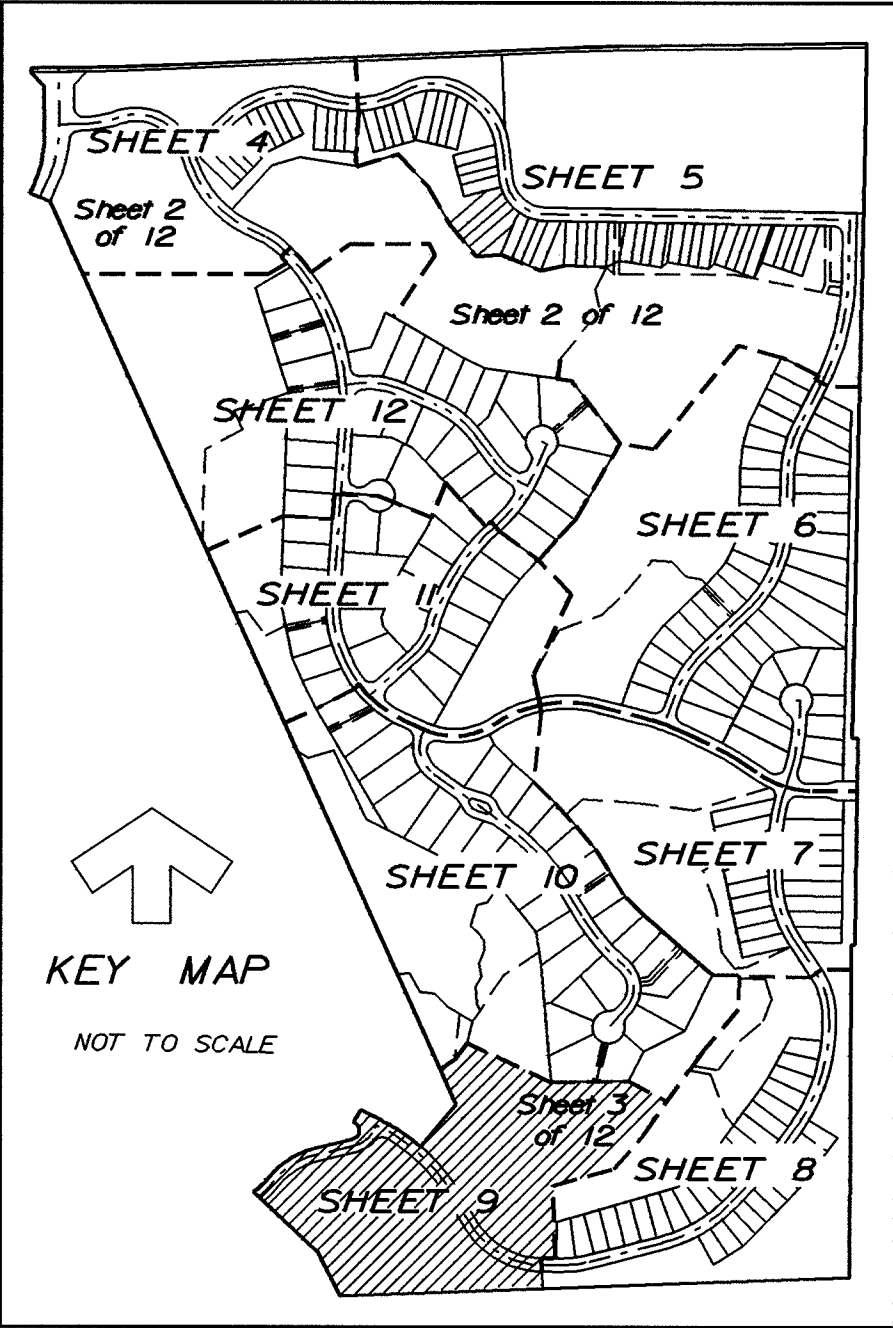
SHEET 9 OF 12

PLAT BOOK
AND PAGE

48
12

CURVE DATA FOR SHEET 9 OF 12 ONLY

CURVE	RADIUS	TANGENT	ARC LENGTH	DELTA	CHORD	CHORD BEARING
1	212.00'	26.93'	53.58'	14°28'51"	53.44'	N46°55'51"E
2	325.00'	109.19'	210.68'	37°08'28"	207.01'	N58°15'39"E
3	35.00'	90.98'	84.25'	137°55'00"	65.33'	N05°18'56"E
4	100.00'	2.23'	4.46'	2°33'27"	4.46'	N75°33'09"E
5	700.00'	86.04'	171.22'	14°00'52"	170.79'	S56°38'08"E
6	237.00'	27.64'	55.02'	13°18'07"	54.90'	N46°20'29"E
7	300.00'	100.79'	194.47'	37°08'28"	191.08'	N58°15'39"E
8	125.00'	58.92'	110.12'	50°28'27"	106.59'	N5°35'39"E
9	675.00'	202.47'	393.42'	33°23'40"	387.88'	S46°56'44"E
10	315.00'	179.89'	326.89'	59°27'33"	312.42'	S59°58'40"E
11	290.00'	150.86'	278.22'	54°58'04"	267.67'	S57°43'56"E
12	340.00'	194.17'	352.84'	59°27'33"	337.22'	N59°58'40"W
13	700.00'	209.37'	407.99'	33°23'40"	402.24'	N46°56'44"W
14	650.00'	170.03'	332.60'	29°19'05"	328.99'	N44°54'26"W
15	35.00'	28.58'	47.93'	78°27'41"	44.27'	S81°12'11"W
16	150.00'	47.09'	91.26'	34°51'33"	89.86'	S59°24'06"W
17	275.00'	92.39'	178.26'	37°08'28"	175.16'	S58°15'39"W
18	262.00'	28.35'	56.48'	12°21'05"	56.37'	S45°51'59"W
19	700.00'	119.53'	236.77'	19°22'48"	235.64'	N39°56'18"W
20	290.00'	11.37'	22.73'	4°29'29"	22.73'	S87°27'42"E
21	290.00'	165.61'	300.95'	59°27'33"	287.63'	S59°58'40"E



**BOWYER-SINGLETON
& ASSOCIATES, INCORPORATED**

ENGINEERING • PLANNING • SURVEYING • ENVIRONMENTAL
520 SOUTH MAGNOLIA AVENUE • ORLANDO, FLORIDA 32801
407-843-5120 • FAX 407-649-8664
CERTIFICATE OF AUTHORIZATION NO. LB 1221

PLAT NOTES:

1. BEARING STRUCTURE BASED ON THE NORTH LINE OF THE
NORTHEAST 1/4 OF SECTION 18-19-28, BEING N89°09'28"E,
(ASSUMED)
2. ALL PLATTED UTILITY EASEMENTS, EXCLUSIVE OF PRIVATE
EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC,
TELEPHONE, GAS OR OTHER PUBLIC UTILITY, SHALL ALSO BE
EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE,
AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED,
HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE,
AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE
WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE,
GAS OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE
TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC
UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES
PURSUANT TO SECTION 177.09(1)(28), FLORIDA STATUTES. SUCH
CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION SHALL
COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED
BY THE FLORIDA PUBLIC SERVICE COMMISSION.
3. TRACT A IS ADDITIONAL RIGHT-OF-WAY FOR STATE ROAD 44
AND COUNTY ROAD NO. 437, DEDICATED PER THIS PLAT.
4. TRACTS B, I, J, K, L, M, N, O AND X ARE OPEN SPACE
TRACTS TO BE OWNED IN FEE SIMPLE AND MAINTAINED BY SORRENTO
HILLS, INC. AND SORRENTO HILLS PROPERTIES, L.L.C., THEIR
RESPECTIVE SUCCESSORS AND/OR ASSIGNS.
5. TRACT C IS A COMMERCIAL TRACT TO BE OWNED IN FEE SIMPLE
AND MAINTAINED BY SORRENTO HILLS INC., AND SORRENTO HILLS
PROPERTIES, L.L.C., THEIR RESPECTIVE SUCCESSORS AND/OR
ASSIGNS.
6. TRACTS D AND W ARE LANDSCAPE/OPEN SPACE TRACTS TO BE
OWNED IN FEE SIMPLE AND MAINTAINED BY SORRENTO HILLS, INC.
AND SORRENTO HILLS PROPERTIES, L.L.C., THEIR RESPECTIVE
SUCCESSORS AND/OR ASSIGNS.
7. TRACTS F, G, AND H ARE GOLF COURSE TRACTS OWNED IN FEE
SIMPLE BY CENTRAL FLORIDA GOLF PROPERTIES, LLC., ITS
SUCCESSORS AND/OR ASSIGNS. THE DRAINAGE EASEMENTS SHOWN ON
THESE TRACTS ARE FOR DRAINAGE AND RETENTION OF SURFACE WATER
AND STORMWATER. THE DRAINAGE EASEMENTS SHALL BE MAINTAINED
BY THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT, WHICH
SHALL BE ENTITLED TO UTILIZE AND ACCESS SAID DRAINAGE
EASEMENTS FOR STORMWATER MANAGEMENT PURPOSES. LAKE COUNTY,
FLORIDA SHALL BE ENTITLED TO UTILIZE AND ACCESS SAID
DRAINAGE EASEMENTS FOR STORMWATER MANAGEMENT PURPOSES, IF
EVER NECESSARY.

PLAT NOTES: (continued)

8. TRACT P IS A CONSERVATION TRACT OWNED IN FEE SIMPLE BY
CENTRAL FLORIDA GOLF PROPERTIES, LLC., ITS SUCCESSORS AND/OR
ASSIGNS. THE CONSERVATION TRACT SHALL BE MAINTAINED BY THE
COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT, WHICH SHALL
BE ENTITLED TO UTILIZE AND ACCESS SAID CONSERVATION TRACT
FOR STORMWATER MANAGEMENT PURPOSES. LAKE COUNTY, FLORIDA
SHALL BE ENTITLED TO UTILIZE AND ACCESS SAID CONSERVATION
EASEMENT FOR STORMWATER MANAGEMENT PURPOSES, IF EVER
NECESSARY.
9. TRACT Q IS A RECREATION TRACT TO BE OWNED IN FEE SIMPLE
AND MAINTAINED BY SORRENTO HILLS INC., AND SORRENTO HILLS
PROPERTIES, L.L.C., THEIR RESPECTIVE SUCCESSORS AND/OR
ASSIGNS.
10. TRACT R IS FOR A FUTURE LIFT STATION INTENDED TO BE
OWNED AND MAINTAINED BY THE CITY OF EUSTIS, FLORIDA, PURSUANT
TO THE TERMS OF THAT CERTAIN WASTEWATER AND POTABLE WATER
DEVELOPER'S AGREEMENT RECORDED IN OFFICIAL RECORDS BOOK
2087, PAGE 278, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, AND
ALL AMENDMENTS THERETO RECORDED IN SAID PUBLIC RECORDS.
11. TRACTS S, T, U, AND V ARE ADDITIONAL RIGHT-OF-WAY
TRACTS FOR COUNTY ROAD NO. 437 DEDICATED TO THE PUBLIC PER
THIS PLAT.
12. NO ROADS, STREETS OR RIGHTS-OF-WAY SHOWN ON THIS PLAT
(OTHER THAN RIGHTS-OF-WAY SHOWN HEREON AS TRACTS A, S, T, U
AND V) ARE DEDICATED BY THIS PLAT. ALL ROADS, STREETS AND
RIGHTS-OF-WAY (OTHER THAN RIGHTS-OF-WAY SHOWN HEREON AS
TRACTS A, S, T, U AND V) SHALL BE CONVEYED BY SEPARATE
WRITTEN INSTRUMENT RECORDED SUBSEQUENT TO THIS PLAT TO THE
COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT. THEREAFTER,
THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT SHALL
CONVEY AND DEDICATE SAID ROADS, STREETS AND RIGHTS-OF-WAY TO
LAKE COUNTY, FLORIDA FOR THE PERPETUAL USE BY THE PUBLIC.
13. LOT CORNERS WILL BE SET WITH 5/8" IRON ROD AND CAP LB
#1221.

PLAT NOTES: (continued)

14. THE SEWER AND WATER EASEMENTS SHOWN ON THIS PLAT ARE
INTENDED TO BE DEDICATED AND CONVEYED BY SEPARATE WRITTEN
INSTRUMENT RECORDED IN THE PUBLIC RECORDS OF LAKE COUNTY,
FLORIDA TO THE CITY OF EUSTIS, FLORIDA UPON COMPLETION OF
IMPROVEMENTS (INCLUDING SUCCESSFUL TESTING) NECESSARY TO
PROVIDE SEWER AND WATER SERVICES FOR SORRENTO HILLS PHASES 1
& 2. THE USE AND OTHER MATTERS RELATED TO SAID EASEMENT
AREAS SHALL BE GOVERNED BY THAT CERTAIN WASTEWATER AND
POTABLE WATER DEVELOPER'S AGREEMENT RECORDED IN OFFICIAL
RECORDS BOOK 2087, PAGE 278, PUBLIC RECORDS OF LAKE COUNTY,
FLORIDA, AND ALL AMENDMENTS THERETO RECORDED IN SAID PUBLIC
RECORDS.
15. SUBJECT TO TIFB RESERVATION AS RECORDED IN DEED BOOK
277, PAGE 234, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.
16. TRACT E IS A TRACT TO BE OWNED IN FEE SIMPLE AND
MAINTAINED BY SORRENTO HILLS INC., AND SORRENTO HILLS
PROPERTIES, L.L.C., THEIR RESPECTIVE SUCCESSORS AND/OR
ASSIGNS.
17. SUBJECT TO RIGHT-OF-WAY EASEMENT AS RECORDED IN O.R.
BOOK 580, PAGE 77, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

PLAT LEGEND

- C - CURVE
- CCR - CERTIFIED CORNER RECORD
- CM - CONCRETE MONUMENT
- COR - CORNER
- DELTA - CENTRAL ANGLE
- DRN - DRAINAGE
- ESMT - EASEMENT
- ID - IDENTIFICATION
- IP - IRON PIPE
- LB - LICENSED BUSINESS
- N/D - NAIL AND DISK
- NR - NON RADIAL
- OR - OFFICIAL RECORDS BOOK
- PB - PLAT BOOK
- PC - POINT OF CURVATURE
- PCC - POINT OF COMPOUND CURVATURE
- PCP - PERMANENT CONTROL POINT
- PD - PLANNED DEVELOPMENT
- PG - PAGE
- POC - POINT ON CURVE
- PRC - POINT OF REVERSE CURVATURE
- PRM - PERMANENT REFERENCE MONUMENT
- PSM - PROFESSIONAL SURVEYOR MAPPER
- PT - POINT OF TANGENCY
- RAD - RADIAL
- REC - RECOVERED
- R/W - RIGHT-OF-WAY
- SEC - SECTION
- TB - TANGENT BEARING
- TYP - TYPICAL
- UTIL - UTILITY
- LINE BREAK
- TOTAL LINE DIMENSION
- CHANGE IN DIRECTION
- DENOTES P.R.M. (4"x4" CM) LB #1221, UNLESS OTHERWISE NOTED
- o DENOTES P.C.P. LB #1221, UNLESS OTHERWISE NOTED

6C.

6Ci.

RESOLUTION 2020 -07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE OPPORTUNITY FOR THE PUBLIC TO BE HEARD AT BOARD MEETINGS AND WORKSHOPS; DESIGNATING PUBLIC COMMENT PERIODS; DESIGNATING A PROCEDURE TO IDENTIFY INDIVIDUALS SEEKING TO BE HEARD; DESIGNATING THE ORDER OF BUSINESS; DESIGNATING THE ORDER AS TO PUBLIC COMMENT ON AGENDA ITEMS; ADDRESSING PUBLIC DECORUM; ADDRESSING EXCEPTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Country Greens Community Development District (the "District") is a community development district, established December 2, 1991 by Lake County, Florida Ordinance 1991-16 pursuant to the provisions of Chapter 190, Florida Statutes; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, Section 286.0114, Florida Statutes, requires that members of the public be given a reasonable opportunity to be heard on a proposition before the District's Board of Supervisors ("Board"); and

WHEREAS, Section 286.0114, Florida Statutes, establishes guidelines for rules and policies governing the opportunity of the public to be heard at public meetings; and

WHEREAS, the Board finds it to be in the best interest of the District to adopt by resolution a policy implementing a procedure for public comment at public meetings and workshops of the Board (the "Public Comment Policy"), for immediate application and use.

NOW, THEREFORE, BE IT REVOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT, AS FOLLOWS:

SECTION 1. Public Comment Periods. The Board's chairperson, or his or her designee, District Manager, or other person presiding over the meeting ("Chairperson"), shall ensure that there is at least one period of time ("Public Comment Period") in the District's meeting or workshop agenda affording the public an opportunity to be heard on propositions before the Board, as follows:

- a. An initial Public Comment Period shall be provided at the start of each Board meeting or workshop, prior to consideration of any

propositions by the Board. In the event that there are propositions that come before the Board that are not included in the published agenda, the Chairperson shall announce a Public Comment Period on such proposition prior to the Board voting on such matter.

- b. Speakers are permitted to address any agenda item or non-agenda item of business during the initial Public Comment Period. If the Chairperson determines that discussion of an issue will be better facilitated by having public comments made at the time the matter appears on the agenda, the Chairperson may ask those wishing to make public comments to wait until that time, and public comments shall be allowed at such time.
- c. Individuals desiring to make a public comment are limited to three (3) minutes per person in any Public Comment Period. This time shall not include time spent by the speaker responding to questions posed by the Chairperson, Board members or staff. Potential speakers may not assign their time allotment to extend another speaker's time. The Chairperson or designee will keep time for each speaker and may employ such timing devices as may be practicable to ensure that time limits are observed. The Chairperson or designee will inform the speaker when his or her time has expired.
- d. For the purpose of facilitating orderly and efficient District business, the Chairperson may impose a cumulative time limit for all public comments on any item.
- e. The Chairperson may extend or reduce the time periods set forth herein in order to facilitate orderly and efficient District business; provided, however, that a reasonable opportunity for public comment shall be provided consistent with the requirements of Section 286.0114, Florida Statutes. The Chairperson may also elect to establish additional Public Comment Periods if he or she deems it appropriate with respect to any agenda item or otherwise.
- f. The Board is not required to respond to any speaker during the Public Comment Period; however, the Board may elect to address a speaker in its discretion. Ordinarily, matters raised during the Public Comment Period which are not set for consideration on the current agenda should be deferred to the agenda for a

subsequent meeting or should be considered at the end of the meeting on a time-permitting basis.

SECTION 2. Procedure to Identify Individuals Seeking to be Heard. In order for the District to facilitate efficient and orderly District business, individuals that desire to speak at a Board meeting or workshop must complete the speaker form provided by the District Manager, which shall include the individual's name and address, the proposition on which they wish to be heard, and, if appropriate, the designation of a representative to speak for the individual's group, organization, or faction. Should there be large groups, organizations, or factions at the meeting or workshop (*i.e.*, consisting of more than five (5) individuals), the Chairperson may require that a representative of each such group, organization, or faction address the Board on a proposition before the Board, rather than all members of such group, organization, or faction, but shall give such representative a minimum of ten (10) minutes to address the Board. Further, any speaker speaking on behalf of such group, organization, or faction shall indicate such person's representative capacity and shall cite the source of such authority, whether by request, petition, vote, or otherwise.

SECTION 3. Order of Business. The order of business at regular Board meetings shall be:

- a. Call to Order
- b. Roll Call
- c. Public Comment Period
- d. Approval of Minutes from Prior Meeting(s)
- e. New Business
- f. District Manager's Report
- g. Staff Reports
- h. Other Business
- i. Supervisor Comments
- j. Adjournment

The Board reserves the right to modify or amend the order of business.

SECTION 4. Order for Consideration of Agenda Items: To the extent possible, the following shall be the order of the proceeding with respect to the Public Comment Period on Agenda and Non-Agenda Items:

- a. Preliminary Statement. The Chairperson shall read the title of the item.
- b. Presentation of Item. The appropriate District staff person or consultant, or the petitioner or proposer of the agenda item shall make a presentation to the Board regarding the particular item under

consideration. After completion of the presentation, the Board may make appropriate inquiries of District staff.

- c. Speakers. After Board inquiry, speakers shall be allowed to speak based on the procedures outlined in this Public Comment Policy. During and after a speaker's presentation, the Board shall have an opportunity to comment or ask questions of or seek clarification from such speaker. The Board may also allow staff to comment, ask questions of or seek clarification from speakers, all subject to the procedures set forth in this Public Comment Policy.

SECTION 5. Public Decorum. The following policies govern public decorum at Board meetings and workshops:

- a. No person shall comment without first completing the prescribed speaker form and being recognized by the Chairperson. Each individual desiring to speak shall proceed to the place assigned for speaking and shall state his or her name in an audible tone of voice for the public record.
- b. All remarks shall be addressed to the Chairperson, and the Chairperson shall determine whether the Chairperson, a Board member, or a member of the District staff should respond to the speaker. Any Board member desiring to respond to the speaker should first address the Chairperson.
- c. No member of the audience shall interject comments while the Board is discussing any matter.
- d. Any Board member, by first addressing the Chairperson, may interrupt and/or stop any presentation that discusses matters that such Board member deems not germane to the matter then before the Board for consideration. At any Board proceeding, the Chairperson, unless overruled by majority of the Board members present, may restrict or terminate presentations which in the Chairperson's judgment are frivolous, unduly repetitive, or out of order.
- e. Nothing herein shall be construed to prohibit the Chairperson from maintaining orderly conduct and proper decorum in a Board meeting or workshop. Speakers shall conduct themselves in a civil manner and refrain from disruptive behavior, and from making inappropriate or threatening remarks. The Chairperson shall have the discretion to

remove any speaker who disregards these policies from the proceeding.

f. In the event that any person, determined by the Chairperson to be out of order and requested to leave the meeting, does not immediately leave the meeting facilities, the following steps may be taken:

- i. The Chairperson may declare a recess; and
- ii. The Chairperson may contact the local law enforcement authority; and
- iii. The Chairperson may pursue any available legal or equitable recourse against said person.

SECTION 6. Exceptions. The Board recognizes and may apply all applicable exceptions to Section 286.0114, Florida Statutes, including without limitation those set forth in Section 286.0114(3) and other applicable law. Additionally, the Chairperson may alter the procedures set forth in this Public Comment Policy for public hearings and other special proceedings that may require an alternative procedure under applicable law.

SECTION 7. Severability. If any provision of this Resolution is held to be illegal, invalid or ineffective for any reason, the remainder of this Resolution shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this Resolution would have been adopted despite the illegality, invalidity or ineffectiveness of such provision.

SECTION 8. Effective Date. This Resolution shall become effective upon its passage and shall remain in effect unless and until repealed and shall supersede any policy relating to public comment previously adopted by the District.

ADOPTED this 24 day of August, 2020.

**COUNTRY GREENS COMMUNITY DEVELOPMENT
DISTRICT**

By: _____

Name: _____

Title: _____

ATTEST:

By: _____

Secretary